

NOMINATION & ELECTION PROCEDURES
NATIONAL REPRESENTATIVE
& DEPUTY NATIONAL REPRESENTATIVE

Qualifications

- Must be a Past District Chairman, Vice-Chairman, Secretary or Treasurer.
- National Representative need not have been Deputy National Representative.
- Deputy National Representative does not automatically be nominated as National Representative.

Nomination Procedure

District Secretary to email to the TWO District Committees (Executive and Club Voting Delegates):

1. Nomination & Consent Forms E & F
 2. List of eligible candidates
- Completed and signed forms to be emailed followed by postal hard copy to National Representative by **31 October** who will stamp date on receipt of forms.
Nominations received after 31 October will be null and void
 - National Representative to check nomination forms and eligibility of nominees in the presence of members of sub-committee.
 - National Representative to follow-up and enquire with clubs if completed forms are not received before due date.
 - National Representative to email list of successful nominees to the TWO District Exco.

ELECTION

- The National Representative to prepare and send out to all clubs, an official ballot slip and envelope together with a short bio-data of nominees for clubs to vote. To be eligible to vote, clubs must have paid Capitation fees by 31 October.
- Each club is entitled to one vote.
- Ballot papers to be **couriered** back to National Representative not later than **15 February**. On receipt, to stamp date on envelope. Ballot papers received after 15 February will be null and void.
- Returned ballot papers to be opened, stamped and counted by National Representative in the presence of sub-committee members with a short report signed by sub-committee members and National Representative.
- In the event of the votes being equal, there will be a revote.
- If incumbent National Representative is also a candidate for the position, ballot papers to be sent to a Past National Representative who will count the votes in the presence of sub-committee members.
- Successful candidate to be announced by National Representative at the District AGM and sent to IIW and be included in her report.

Sub-Committee

National Representative to appoint two Past Senior District Officers and to inform the 2 District Excocs of appointment.