

# Inner Wheel District 330 Training

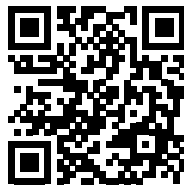
**Saturday, 28th July 2018**

**at Sri Damansara Club,**

**Bandar Sri Damansara, Kuala Lumpur**

Snap for Location

## PROGRAMME



8:30 am – 9:00 am	<ul style="list-style-type: none"> <li>» <b>Registration</b></li> <li>» <b>Welcome</b> coffee / tea / sandwiches</li> </ul>
9:00 am – 9:15 am	<ul style="list-style-type: none"> <li>» <b>Welcome Address</b> by DC Peggy Lee</li> <li>» Ice Breaker</li> </ul>
9:15 am – 9:45 am	Overview on <b>Structure of Inner Wheel</b> by IIW PBD Joy Sundram
9:45 am – 10:15 am	<b>Effective Inner Wheel Leadership</b> by IIW PBD Jessie Wang
10:15 pm – 11:15 pm	<b>Procedures &amp; Protocol</b> <ul style="list-style-type: none"> <li>» Club Level Procedures by IIW PBD Datin Pearl</li> <li>» Club and District Communication Requirements by DS Shanti Menon</li> <li>» District Website / Newslink Requirements by Media Mgr PP Cheng Yeok San</li> <li>» Protocol by Past Chairman Ambika Ravi Menon</li> </ul>
11:15 am – 11:45 am	<b>Duties and Responsibilities</b> of Club Office Bearers by NR Datin Seetha
11:45 am – 12:30 pm	Breakout Session for <b>Round Table Discussion</b>
12:30 pm – 1: 45 pm	LUNCH
1:45 pm – 2:30 pm	<b>ROS Requirements</b> by Past Chairman Parimala Satheesan
2: 30 pm – 3:00 pm	Summing up and <b>Q &amp; A Session</b> Panel: <ul style="list-style-type: none"> <li>» IIW PBD Joy Sundram</li> <li>» IIW PBD Datin Pearl Jai Mohan</li> <li>» IIW PBD Jessie Wang</li> <li>» NR Datin Seetha</li> <li>» DC Peggy Lee</li> </ul>